

ARTS IN EDUCATION

Artist Residency: Budget Worksheet

Include this worksheet with the Residency Request Form Parts One and Two

I. Artist Fees* (minimum of 10 days for individual artist; 6 days for companies/ensembles)

_____ Days in residence x \$_____ per day = \$_____

**At least one Residency Planning Day should be included in addition to the minimum days in residence.*

_____ planning day x \$_____ per day = \$_____

Total Artist Fees \$ _____ **(a)**

II. Travel Expenses (if applicable) **

Mileage:

_____ of miles/day x _____ # of days x 50¢/mile = \$ _____ **(b)**

Rate charged from Mile One if over 50 mile one way/day

Food & Lodging:

_____ of days x daily expense of \$_____ = \$ _____ **(c)**

(must provide receipts- \$80/day MAX)

***Matching funds may be requested for travel expenses. Travel expenses are given only when the artist's residence is 50 miles or more from the host site (one way). Food & Lodging is given only when the artist is staying overnight in the host site community. |*

Eligible Grant TOTAL (a + b + c) \$ _____ **(d)**

Grant Amount requested from stARTSomething **** \$ _____ **(e)**

(see funding chart below) ****

Admin fee paid by host site (10% of line 'd') \$ _____ **(f)**

Amount committed by host site as matching funds payable to stARTSomething (d - e + f)

\$ _____ **(g)**

Source for Matching Funds (e.g., school budget, PTA, foundation): _____

Circle one: pending approved

III. Materials/Supplies ***

Materials: (if necessary) _____

****Materials/supplies are the host's responsibility as agreed upon between artist and host and are not eligible for funding.*

Total amount committed by host site (g + Materials/Supplies) = \$ _____

Total Residency Budget = \$ _____

(d + f + materials/supplies)

******Beginning in 2011-12** - The following summarizes how residencies will be funded by the PCA. Please schedule sufficient time for planning, evaluation, and assessment design, as well as substantial engagement in and through the arts for students, teachers and others as applicable. **There is a twenty-day minimum for a 1:1 match for individual artist residencies – ten day minimum for companies/ensembles.** Examples of the PCA match ratios are:

Length of Residency	Maximum PCA grant request	Host Site %	10% admin fee beginning in 2011-12 (10% of eligible grant total: worksheet line a+b+c)	Maximum PCA Support	Host Site Support	Total Cost for Residency
PCA will not fund residencies shorter than 10 days *(based on a \$200 a day artist fee- Artist's fees vary)					host site% + 10% admin fee	
10 day residency (\$2000 artist fee)	Up to 30%	70%	\$200	\$600	\$1,600	\$2,200
15 day residency (\$3000 artist fee)	Up to 40%	60%	\$300	\$1,200	\$2,100	\$3,300
20 day residency (\$4000 artist fee)	Up to 50%	50%	\$400	\$2,000	\$2,400	\$4,400